



**Matthews Transportation Advisory Committee  
Meeting Minutes  
Thursday, August 18, 2022  
Matthews Community Center, Room 104**

1. Call to order
2. Roll Call and Determination of Quorum
  - a. TAC: Vince Manno (Vice Chair), Bill Stevens, Lou Abernathy, Robyn Byers
  - b. Staff: Susan Habina Woolard, Dana Stoogenke
  - c. Guests:
    - o Council Woman Garner
    - o Mayor Higdon
    - o Town Residents - Ms. Black, Ms. Wright, Walnut Point representatives, Tyler Lynn
3. Approval of the Minutes from May 19, 2022 meeting
  - a. Mr. Stevens motioned to approve the minutes from May 2022; Mr. Abernathy seconded - unanimous
4. Public Comments
  - a. Mr. Tyler Lynn, a Matthews resident, spoke to addressing traffic by various means instead of focusing on road widenings, such as providing viable alternatives to driving by transit investments, increased multi-use paths, continuous dedicated bike lanes, more education on alternatives, etc. Mr. Lynn has been in touch with Town staff and Council reps as well.
  - b. Recognized in town vision and we'll continue to work on improving that as we go along; email Susan comments
5. Service Acknowledgement for George Sottilo
6. Announcements
  - a. Staff Announcements
    - o Town Engineer Susan Habina Woolard shared that :
      - Donny Rhodes was reappointed to CTAG at 8/11 BOC meeting,
      - Kimley Horn is working on reviewing signal timings at various locations with a tentative report date of November,
      - Right-of-way acquisition has started on Sam Newell Rd.,
      - The N Ames Street sidewalk project is out to bid,
      - Additional funding for STIP and new projects to be reviewed in Sept.,
      - The BOC will increase public comment time to 5 minutes

- Vice Chair Manno also shared that two green arrows at the Sam Newell + 51 intersection are lit at the same times and could create traffic incidents

b. CTAG Updates - CTAG Liaison

- No update

7. Unfinished Business

a. Walnut Point Dr. Traffic Calming request (supporting documentation not yet available)

- Town Engineer Habina Woolard shared that the request came in under the old traffic calming policy, staff met with residents and determined a few options for this case. The road segment is a wide and straight pass and there were various options reviewed:
  - Chicane - no on-street parking with this option,
  - Choker option narrows the street but is the least effective,
  - Median planted with trees is the easiest to install and shows a 20% reduction in speed,
  - Speed cushions would require 4 - due to the project cost of this option being small the Town would probably wait for a few projects to come in before doing it to help keep costs down;
- TAC commission and residents discussed the options siting concerns over on-street parking and timeframes for getting a solution constructed.
- Mr. Stevens motioned to recommend as a committee that speed cushions are the preferred option. Mr. Abernathy seconded – unanimous approval.
- Next steps: staff will help neighborhood determine which signatures are needed and to fill out the petition and complete a letter of support from HOA.

b. EV charging station review update

- [EV Standards Example](#) - provided by Planning Dept. (beginning page 21 for sample standards)
- TAC members reviewed the EV ordinance example provided by Town Staff and discussed options of which land uses this requirement would apply to as well as who would assume the costs and the difference between installing EV spaces versus installing EV-capable spaces.
- Dr. Byers motioned to Recommend the Planning Dept. review adding EV-capable spaces in the next round of UDO ordinance updates and offer recommendations on how to make it function well with the existing ordinance for all uses as written in the example on page 22 of the example. Mr. Abernathy seconded – unanimous approval.

- c. Review when TAC reviews rezoning petitions in the rezoning process
  - o TAC discussed when to review rezoning petitions and the associated TIAs, as many petitions get deferred, updated, etc. As some deferrals and/or withdraws happen at the last minute, Staff will review how best to communicate that with the TAC.
  - o Ultimately, TAC would like to review the project before the public hearing and review it again before BOC decision if substantial changes are made to the proposed development.
  - o TAC Secretary will work with Town Staff to support this effort.
- d. Review Advisory Committed Article in Town Newsletter
  - o TAC reviewed the article written for the Town's upcoming newsletter describing the committee. Some minor revisions were given to the Town Engineer.

## 8. New Business

### a. [Rezoning](#)

- o Site Plan Review – W Charlest – Town Board Review Sept. - reviewed
- o 2022-766 – Brigman Rd. – No TIA - Sept. Public Hearing
- o 2022-758 – Idlewild Rd. – No TIA received – Sept. Public Hearing
- o 2022-749 – Idlewild Rd. – No TIA received – Sept. Public Hearing
- o 2022-752 – E John St. – TIA – Sept. Public Hearing – rescinded TIA and no resubmittal – Matthews Gateway
- o TAC reviewed the September Public Hearings and agreed to revisit many of these when site plans and TIAs have been submitted and reviewed by Town Consultants.

### b. [Board of Commissioners](#)

- o Informational – A Pavement Maintenance Fund was approved by BOC on 8/8/2022 to set aside Powell Bill money to go into a separate CIP fund, setting aside that money from the department's operating budget.
- o STBG-DA Applications – TAC reviewed applications that the BOC will review at their 8/22/22 meeting:
  - MUP on NC51 – EB5969 (N Trade to Independence Pointe Pkwy) - Requesting funds as a new project for the difference in cost between current project estimates and the previously approved STIP – previous amount granted will count as the Town's match.
  - John St. Pedestrian Crossing Study Grant Application - This study will review where the crossings should be and what should they look like between 51 – 485.
  - Greylock Ridge Rd. Extension – Intersection Signal Upgrade – This project is to upgrade the signal NCDOT will install to improve look for the gateway into downtown.
    - Mr. Abernathy motioned that TAC supports the strain pole design. Mr. Stevens seconded. The motion did not pass with a 2-2 tie vote.

### c. Upcoming Discussions

- [Bond Referendum](#)
- Town Engineer Habina Woolard reviewed the upcoming G. O. Bond request. The Mayor added that these projects came from the citizen survey results. Additional information is available online.

9. Adjournment